PUNJAB PUBLIC SERVICE COMMISSION
BARADARI GARDEN, PATIALA- 147001
WEBSITE : http://ppsc.gov.in

Adv. No. 4

GENERAL INFORMATION

Punjab State Civil Services Combined Competitive Examination [PSCSCCE]-2015

Last date for Online Registration:

The Online Applications can be filled up to 05th October, 2015 till 11:59 PM after which the link will be disabled.

Last date for depositing the Application fees

by system generated Fee Challan Form is **12th October, 2015.**

1. Introduction

1.1 The Punjab Public Service Commission (PPSC) has been established under Article 315 of the Constitution of India, with the basic purpose of recruiting officials in various departments of the Government as per the requisitions sent by the Government in this regard from time to time.

1.2 The Punjab State Civil Services Combined Competitive Examination-2015 (PSCSCCE-2015) is being conducted by the PPSC for recruitment of officers in the Punjab Civil Service (Executive Branch), Deputy Superintendent of Police, Excise & Taxation Officers, Tehsildar, Food Supply and Consumer Affairs Officer, Block Development & Panchayat Officers, Assistant Registrar Co-Operative Societies, Labour-Cum-Conciliation Officer, Employment Generation and Training Officer and Deputy Superintendent of Jails (Grade-II)/ District Probation Officer (Jails). On successful culmination of PSCSCCE-2015, the names of the successful candidates equal to the number of vacancies in each category for each service, will be recommended to the Government for appointment to these services. All these services are governed by the Service Rules of the respective service and the Government may consider the names recommended by the PPSC for appointment against these posts as per respective Service Rules.

1.3 The Punjab State Civil Services Combined Competitive Preliminary Examination-2015 shall be conducted on ***6th December, 2015.***

Note: PPSC reserves the right to alter the date of examination if situation warrants the same.

2 Vacancies

2.1 The number of vacancies to be filled on the basis of PSCSCCE-2015 is given in the table below:

Sr. No.	Name of Posts	No. of Posts
1	Punjab Civil Service (Executive Branch)	16
2	Deputy Superintendent of Police	18
3	Excise & Taxation Officer	23
4	Tehsildar	09
5	Food Supply and Consumer Affairs Officer	04
6	Block Development & Panchayat Officer	10
7	Assistant Registrar Co-Operative Societies	11
8	Labour –cum- Conciliation Officer	01
9	Employment Generation and Training Officer	01
10	Deputy Superintendent Jails / District Probation Officer (Grade-II))	08
	Total	**101**

Note: 1 The number of posts may be increased or decreased by the govt. at any time before the selection process is completed without giving any prior notice to the candidates.

2.2 The category wise detail of posts to be filled on the basis of the result of Combined Competitive Examination, 2015 is as under:

Tentative Break up of Posts to be filled through
Punjab State Civil Services Combined Competitive Examiantion-2015

CATEGORY	NAME OF POSTS										
	PCS (EB)	DSP	ETO	Tehsil dar	FS CAO	BDPO	AR Co-Op	LCO	E G & T O	DSJ/ DPO	Total
General (71)	07	10	06	06	03	03	07	01	-	04	47
ESM/LDESM Punjab (72/73)	01	02	05	-	-	01	-	-	-	01	10
Wards of FF Punjab (74)	-	-	01	-	-	-	-	-	-	-	01
Sports Person, Punjab (75)	01	-	-	-	-	-	-	-	-	-	01
Physically Handicapped, Punjab. (76 A) Visually impaired	-	-	01	-	-	01	-	-	-	-	02
Physically Handicapped, Punjab. (76 B) Hearing impaired	01	-	-	-	-	01	-	-	-	-	02
Physically Handicapped, Punjab. (76 C) Orthopedically	-	-	01	-	-	-	-	-	-	-	01
Scheduled Caste others, Punjab (77)	02	02	01	-	-	01	01	-	-	-	07
Scheduled Caste ESM/LDESM, Punjab (78/79)	-	-	-	-	01	01	-	-	-	-	02
Scheduled Caste Sports, Pb (80)	-	01	01	-	-	-	-	-	-	01	03
Balmiki/Mazhbi Sikh, Punjab (81)	03	01	02	-	-	01	02	-	-	01	10
Balmiki/ Mazhbi Sikh ESM/LDESM, Punjab (82/83)	-	-	02	01	-	-	-	-	01	-	04
Balmiki/ Mazhbi Sikh Sports Person, Punjab. (84)	-	-	-	01	-	-	-	-	-	-	01
Backward Classes, Punjab. (85)	01	01	02	01	-	01	-	-	-	01	07
Backward Classes ESM/ LDESM, Punjab (86/87)	-	01	01	-	-	-	01	-	-	-	03
Total	**16**	**18**	**23**	**09**	**04**	**10**	**11**	**01**	**01**	**08**	**101**

Note: The candidates must fill the order of preference for services/posts in the Application Form for the Main Competitive Exam. The choice indicated by the candidate would be final unless changed before the final result becomes available.

3 Scheme of PSCSCCE-2015

3.1 The selection process for filling posts in various departments based on the PSCSCCE-2015 will commence with inviting applications from the candidates, who fulfill the qualifying criteria. The candidates who apply in response to the advertisement for these posts will be registered by filling Online Application Form, a link of which is available on the website of the Commission http://ppsc.gov.in

3.2 **No candidate who applies for this Examination through any other means but through Online Application Form shall be eligible to take this Examination. Candidates who register and fill in Online Application Form, would be issued Admit Cards prior to the conduct of Preliminary Competitive Examination as described in the instructions for filling up Online Application Form.**

The applicants are advised to submit only single application; however, if due to any unavoidable situation, if he/she submits another/multiple applications, then he/she must ensure that application is complete in all respects like applicants' details, photograph, signature, application fee etc. The applicants who are submitting multiple applications should note that only the applications (Registration ID) in which the Application Fee has been deposited shall be entertained by the Commission and Application fee paid against one Registration ID shall not be adjusted against any other Registration ID.

3.3 The Candidates applying for the examination should ensure that they fulfil all eligibility conditions for admission to examination. Their admission to all the stages of the examination will be purely **provisional** subject to satisfying the prescribed eligibility conditions. Mere issue of admission certificate to the candidate will not imply that his/her candidature has been finally cleared by the Commission. **Commission takes up verification of eligibility conditions with reference to original documents only after the candidate has qualified for Interview**.

Candidates are not required to submit along with their applications any certificate in support of their claims regarding Age, Educational Qualifications, Scheduled Castes/Scheduled Tribes/Other Backward Classes and Physically disabled etc. which will be verified at the time of the Main examination only. The candidates applying for the examination should ensure that they fulfil all the eligibility conditions for admission to the Examination. Their admission at all the stages of examination for which they are admitted by the Commission viz. Preliminary Examination, Main (Written) Examination and Interview Test will be purely provisional, subject to their satisfying the prescribed eligibility conditions. If on verification at any time before or after the Preliminary Examination, Main (written) Examination and Interview Test, it is found that they do not fulfil any of the eligibility conditions; their candidature for the examination will be cancelled by the Commission.

3.4 If any document/certificate/statement of the candidate is found false or forged, his/her candidature may be rejected and further action will be taken as per law.

3.5 Essential steps involved in the selection process are:

i) Preliminary Competitive Examination; and
ii) Main Competitive Examination (written and Interview).

A) Procedure and scheme for the Preliminary Examination:

The preliminary competitive examination will consist of two papers of 200 marks each and shall comprise of objective type (multiple choice) questions. The detail is as follows:-

	Subject	**No of Questions**	**Marks for each Question**	**Total Marks**
Paper –I	General Studies	100	2	200
Paper – II	Civil Services Aptitude Test (CSAT)	80	2.5	200

Note:

1) Both the papers will be of objective type multiple choice questions.

2) Duration of each paper for preliminary examination will be two hours. However, visually impaired candidates will be given additional 40 minutes.

3) **There will be no negative marking.**

4) The question paper shall be bilingual and shall be printed in English (Roman script) and Punjabi (Gurumukhi script) except for questions where candidates' proficiency in language is to be tested.

5) **Details of syllabi are indicated in Appendix-I. (Attached)**

6) The standard of questions would be to test the knowledge as is expected of a person who has attained education at least up to graduation level.

7) Preliminary Examination is only a screening test for selecting candidates who

would be eligible to take the Main Examination and the marks obtained in this Examination shall not be counted towards the merit of the candidates arrived at after the Main Examination.

8) Candidates equal to 12 to 13 times of the vacancies advertised in each category would qualify from amongst those appearing in the Preliminary Examination for the Main Examination, provided that, such number of candidates are available and, are otherwise eligible for admission to the Main Examination.

B) Procedure and scheme for the Main Examination:

Sr. No	Paper	Maximum Marks
1	Punjabi (in Gurumukhi Script) Compulsory (of 10+2 Standard)	100
2	English Compulsory (of 10+2 standard)	100
3	Essay	150
4	General Studies Paper-I (History, Geography and Society)	250
5	General Studies Paper-II (Indian Constitution & Polity, Governance and International Relations)	250
6	General Studies Paper-III (Economy, Statistics and Security issues)	250
7	General Studies Paper-IV (Science & Technology, Environment, Problem Solving and Decision Making)	250
	Interview	150
	Grand Total	**1500**

Note:-

1 All papers shall be descriptive in nature and duration of each paper will be three hours. As per guidelines of the Government, Visually impaired candidates will, however, be allowed an extra time of **One Hour** in each paper.

2 The main competitive examination shall include seven compulsory papers.

3 Candidates will have the option to attempt all the papers except the language papers in Punjabi or English medium.

4 Candidates exercising the option to answer Papers in Punjabi language may, if they so desire, give English version within brackets of only the description of the technical terms, if any, in addition to the version in Punjabi language.

5 The question papers other than language papers will be set in English. However, when any candidate opts for attempting any paper(s) in Punjabi medium, the question papers shall be printed in Punjabi accordingly.

6 Details of syllabi are indicated in Appendix-II. (Attached)

7 Interview shall be conducted for only those candidates who qualify on the basis of their performance in the main competitive examination and who fulfil the criteria of eligibility.

8 No candidate shall be eligible to appear in the interview unless he/she obtains 45% marks in the aggregate of all the papers (read 40 % for the candidates belonging to Scheduled Castes and Scheduled Tribes) including at least 25% marks *in each paper* provided that if in any main competitive examination, a sufficient number of candidates do not obtain 45% marks in the aggregate (read 40 % for the candidates belonging to Scheduled Castes and Scheduled Tribes), the Commission may at their discretion lower this percentage to not below 40% (read 35 % for the candidates belonging to Scheduled Castes and Scheduled Tribes), however, the minimum percentage for each paper shall remain unchanged.

9 No candidate shall be considered to have qualified the competitive examination unless he obtains at least 45% marks in the aggregate in the main examination including interview marks (read 40 % for the candidates belonging to Scheduled Castes and Scheduled Tribes) except in the case of any main competitive examination for which this percentage has been lowered to not less than 40% (read 35 % for the candidates belonging to Scheduled Castes and Scheduled Tribes) by the Commission in which case the qualifying percentage shall be as determined by the Commission

10 From amongst the candidates who have appeared for the Main written examination, candidates not more than three times the number of vacancies advertised in each category shall be called for the interview, provided that, such number of candidates are available

and, are otherwise eligible for the Interview.

11 Names of qualified candidates shall be arranged in order of merit according to the aggregate marks obtained in the main written examination and the interview.

Note: In the event that the aggregate marks obtained in the Written and Interview parts of the Main Examination taken together of two or more candidates are equal, the candidate securing higher marks in the written part of the Main Examination shall be ranked higher. Should the marks in the written part of the Main Examination of such candidates are still equal, the candidate securing higher marks in the aggregate of the General Studies papers in the written part of the Main Examination shall rank higher. Should those also be equal, the candidate older in age shall rank higher.

4. How to apply for PSCSCCE-2015

4.1 The candidate after making himself/herself well acquainted with the General Information and Guidelines for filling Online Application Form may apply for PSCSCCE-2015 using Online Application Form link.

4.2 The candidates are required to pay the Application fee as per Govt. Letter No. 10/26/2007-3PP3/97751/1 dated 17-9-2013 as mentioned below:-

Name of Category	Online Application charges	Examination Fee	Total
Scheduled Castes/ Scheduled Tribes of all States and Backward Classes of Punjab	Rs. 500/-	Rs. 625/-	1125/-
Ex-Servicemen of Punjab	Rs. 500/-	No Fee to be paid	500/-
All Others Categories (including Lineal Descendent of Ex-servicemen, Punjab)	Rs 500/-	Rs. 2500/-	3000/-
Physically Handicapped, Punjab	Rs. 500/-	Rs. 1250/-	1750/-

4.3 The Application Fee must be submitted through any Branch of State Bank of Patiala. Candidate should carefully fill in the details of the Online Application and click on the "SUBMIT" button at the end of the Online Application Format. Before pressing the "SUBMIT" Button, candidates are advised to verify every detail filled in the application. Once the application is filled in complete, Candidate should submit the data. (Candidates should take a printout of the system generated fee payment Challan immediately.) No Change/Edit will be allowed after Submission. **Fee once paid shall not be refunded under any circumstances nor can the fee be held in reserve for any other examination or selection.**

4.4 **Last date for Online Registration:**

The Online Applications can be filled up to 05th October, 2015 till 11:59 PM after which the link will be disabled.

4.5 **Last date for depositing the Application fees** by system generated Fee Challan Form **12th October, 2015. Application fee paid against one Registration ID shall not be adjusted against any other Registration ID.**

5. Nationality

A candidate shall be a:

i) Citizen of India; or
ii) Citizen of Nepal; or
iii) Subject of Bhutan; or
iv) Tibetan refugee who came over to India before the 1st January 1962, with the intention of permanently settling in India; or
v) A person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka and East African countries of Kenya, Uganda and United Republic of Tanzania (formerly Tanganyika and Zanzibar) Zambia, Malawi, Zaire, Ethiopia and Vietnam with the intention of permanently settling in India;

Provided that a candidate other than the candidates possessing Indian nationality shall be a person in whose favour a certificate of eligibility has been issued by the Competent Authority as notified Punjab Civil Services (General and Common Conditions of Service) Rules, 1994.

6 Educational Qualifications

6.1 The candidate should possess a bachelor degree in any discipline from a recognized university or institution; Provided that the candidate may be permitted to take preliminary examination while studying for the qualifying degree. However, the candidate shall be required to produce

proof of qualifying the degree course for being eligible to take the Main Competitive Examination (As per Punjab State Civil Services (Appointment by Combined Competitive Examination) Rules, 2009)

6.2 No candidate shall be eligible for appearing in the Preliminary Competitive Examination, unless he/she has passed the Matriculation Examination with Punjabi as one of the compulsory or elective subjects or any other equivalent examination in Punjabi language, which may be specified by the Government from time to time **on or before the last date of submission of Application Forms i.e. 5th October, 2015**

6.3 For the purpose of eligibility for PSCSCCE-2015, the expression "recognized university" or "institution" shall have the same meaning, as assigned to it in the Punjab Civil Services (General and Common Conditions of Service) Rules, 1994.

7 Age Limit

7.1 As mandated by Punjab State Civil Services (Appointment by Combined Competitive Examination) Rules, 2009 read with Punjab Civil Services (Executive Branch) Rules 1976, and Govt. instructions issued from time to time, the candidate should have attained the minimum age of 21 years and should not have attained the age of 37 years on the first day of January of the year in which the last day falls for submission of application to the Commission. In other words, **the candidate should have attained the age of 21 years but should not be older than 37 years on 1st January 2015**.

Provided that in the case of the post of **Deputy Superintendent Police in Punjab Police Services and Deputy Superintendent Jails/ District Probation Officer (Grade-II) in Punjab Prisons State Service,** a candidate should have attained **the minimum age of 21 years and should not have attained the age of 28 years on the first day of the year, as referred to above**.

The date of birth accepted by the Commission is that entered in the Matriculation or Secondary School Leaving Certificate or in a certificate recognized by an Indian University as equivalent to Matriculation or in an extract from a Register of Matriculates maintained by a University, which extract must be certified by the proper authority of the University or in the Higher Secondary or an equivalent examination certificate. **These certificates are required to be submitted only at the time of applying for the PSCSCCE-2015 (Main) Examination.** No other document relating to age like horoscopes, affidavits, birth extracts from Municipal Corporation, service records and the like will be accepted. The expression Matriculation/Secondary Examination Certificate in this part of the instruction includes the alternative certificates mentioned above

(i) **Candidates should note that only the Date of Birth as recorded in the Matriculation/Secondary Examination Certificate or an equivalent certificate as on the date of submission of applications will be accepted by the Commission and no subsequent request for its change will be considered or granted.**

(ii) **Candidates should also note that once a Date of Birth has been claimed by them and entered in the records of the Commission for the purpose of admission to an examination, no change will be allowed subsequently (or at any other examination of the Commission) on any grounds whatsoever.**

The candidate should exercise due care while entering their date of birth in the online Application Form for the Preliminary Examination. If on verification at any subsequent stage, any variation is found in their date of birth from the one entered in their matriculation or equivalent Examination certificate, disciplinary action will be taken against them by the Commission under the Rules.

7.2 The upper age limit for a Punjab Government, Other State Government or the Government of India, including Board/Corporations/Public Sector Undertaking employees may be relaxed up to 45 years. However no age relaxation is permissible for Punjab Police Services.

7.3 The Upper age limit may be relaxed up to 33 years for Scheduled Castes and Backward Classes of Punjab only in case of Punjab Police Service and Punjab Prisons Services.

7.4 The Upper age limit may be relaxed up to 42 years for Scheduled Castes and Backward Classes of Punjab only in case of other services except Punjab Police Service and Punjab Prisons Services.

7.5 Ex-servicemen of Punjab Domicile shall be allowed to deduct the period of his service in the Armed Forces of Union from his actual age and if the resultant age does not exceed the maximum age limit prescribed for direct appointment to such a vacancy in the Service Rules concerned by more than three years, he shall be deemed to satisfy the condition regarding age limit.

7.6 Upper age limit may be relaxed up to 42 years for Widows, Divorced women and certain other Categories of women. However no age relaxation is permissible for women in case of Punjab Police Services and Punjab Prisons Services.

7.7 Upper age limit may be relaxed up to 47 years for Physically Handicapped of Punjab only. However no age relaxation is permissible in case of Punjab Police Services and Punjab Prisons Services.

Note: Regarding drawing the pay of the appointed candidate, **as per Notification No. 7/204/2012-4FP1/66, Dated 15/01/2015 Govt. of Punjab Department of Finance (Finance Personnel-I Branch) Chandigarh, fixed emolument equal to Minimum of the Pay Band without any Grade Pay or any allowance will be paid during the probation period of 2 years**. It is also clear that Annual increment or any other allowance except travelling allowance will not be paid during the probation period of 2 years.

8. Special Instructions for the post of Deputy Superintendent of Police and Deputy Superintendent of Jails (Grade-II)/ District Probation Officer (Jails),

8.1 The candidates who opt for the Punjab Police Service and who qualify the Main Competitive Examination shall have to qualify the physical test as per rule 7 (1) of the Punjab Police Service Rules-1959 read with Notification No. 1/146/94-1H3 (Part-II)/ 1743 dated 09/7/2009, Each candidate is required to fulfil the following physical standards:

Minimum Height		**Chest Measurement**	
For Men	For Women	Applicable for men only	
		Unexpanded	Expanded
5 feet 7 inches	5 feet 3 inches	33 inches	34.5 inches

8.2 Besides the above requirement, the candidates have to qualify the Physical Test for the post of **Deputy Superintendent Police and Deputy Superintendent of Jails (Grade-II)/ District Probation Officer (Jails),** the candidates have to mandatorily qualify the physical test mentioned at **serial no. 1 in the table below.** In addition the candidates have to qualify any two physical test events of the three physical test events mentioned at serial no. 2, 3 and 4:-

Sr. No.	**Events for Male Candidates**	**Events for Female Candidates**
1.	**1600 meters race:** To be completed within 07 minutes 30 seconds (only one attempt)	**800 meters race:** To be completed within 04 minutes 45 seconds (only one attempt)
2.	**Long Jump :** Minimum 3.60 meters (Three attempts only)	**Long Jump:** Minimum 3.00 meters (Three attempts only)
3.	**High Jump :** Minimum 1.15 meters (Three attempts only)	**High Jump :** Minimum 1.00 meter (Three attempts only)
4.	**Vertical Rope:** 2.0 Meters climb from the ground (Three attempts only)	**Shuttle :** Running between two parallel lines 10 meter apart, five times in 20 seconds (one attempt only)

9. Number of Attempts for appearing in PSCSCC Examination

9.1 Unless covered by any of the exceptions, which may from time to time be notified by the Government in this behalf, every candidate appearing for the examination after the commencement of Punjab State Civil Services (Appointment by Combined Competitive

Examination) Rules, 2009, shall be permitted to avail upto **four attempts** at the examination.

9.2 For the purpose of this rule, an appearance of a candidate in the Preliminary Examination, shall be deemed to be an attempt at the examination.

9.3 **Ex-servicemen** category candidates are permitted only **three attempts** at the Examination.

10 Conditions which may render a candidate ineligible

The following conditions, among others, shall render the candidates ineligible for the Preliminary Competitive Examination:

10.1 Insufficient examination fee;

10.2 Examination fee deposited by means other than Bank Challan in any branch of the State Bank of Patiala.

10.3 Wrong/incomplete information given in the application form;

10.4 Candidates debarred by the PPSC/other Public Service Commissions;

10.5 Non-fulfillment of any of the eligibility conditions, including those of age and educational qualifications.

11. Categories and Category Codes

Category Code	Category name
71	General
72	ESM, Punjab
73	LDESM, Punjab
74	Wards of Freedom Fighter Punjab
75	Sports Person, Punjab
76	**Physically Handicapped Punjab :** **A : The Visually Impaired** **B : The Hearing Impaired** **C : Orthopaedically Handicapped**
77	S.C. Others Punjab
78	S.C. ESM Punjab
79	S.C. LDESM Punjab
80	SC SP Punjab
81	Balmiki/Mazhbi Sikh, Punjab
82	Balmiki/Mazhbi Sikh, ESM Punjab
83	Balmiki/Mazhbi Sikh LDESM Punjab
84	Balmiki/Mazhbi Sikh SP Punjab
85	BC Punjab
86	BC ESM Punjab
87	BC LDESM Punjab

CODE FOR AGE RELAXATION (If claimed)

Code No	Category Name
91	State Government/Central Government Employees.
92	SC Punjab only
93	Balmiki/Mazhbi Sikh Punjab Only
94	Widows & certain other categories of women of Punjab.
95	B.C., Punjab Only
96	ESM, Punjab Only
97	Physically Handicapped, Punjab Only
98	SC Punjab only+ State Government/Central Government Employees.
99	SC Punjab only + ESM, Punjab.
100	SC Punjab only + Physically Handicapped, Punjab.
101	Balmiki/Mazhbi Sikh Punjab only+ State Government/Central Government Employees.
102	Balmiki/Mazhbi Sikh Punjab only + ESM, Punjab.
103	Balmiki/Mazhbi Sikh Punjab only + Physically Handicapped, Punjab.
104	B.C., Punjab. + State Government/Central Government Employees.
105	B.C., Punjab. + ESM, Punjab
106	B.C., Punjab. + Physically Handicapped, Punjab.

Note : (1-A) **SC/ST Candidates belonging to other States are required to fill their Category Code 71, General Category**. They are entitled only to fee concession but not entitled to avail reservation.

Note: (1-B) **Only Resident of Punjab Ex-servicemen/Lineal Descendent of Ex-Servicemen (LDESM) is eligible for reservation under the Ex-servicemen category.** LDESM shall be considered against the vacancies for Ex-servicemen only if no Ex-servicemen are available. **In case sufficient numbers of Ex-servicemen are available, then LDESM shall be treated as General Category candidates**.

Note: (2) **Category once filled by the candidate shall be sacrosanct and no change shall be permitted at any stage of the Examination.**

Note: (3) Travelling and other expenses shall be borne by the candidates themselves. The Commission will not make any arrangements for the boarding and lodging of the candidates.

Note: (4) The candidates who are unable to appear on the scheduled date of examination for any reason shall not be entitled to re-examination under any circumstances.

12. Correspondences with the Commission:

The Commission will not enter into any correspondence with the candidates about their candidature except in the following cases:

(i) The eligible candidates shall be issued an Admit Card two weeks **[tentatively]** before the commencement of the examination. The Admit Card will be made available on the PPSC website [http://ppsc.gov.in] for downloading by candidates. No Admission Certificate will be sent by post. If a candidate does not receive his Admit Card or any other communication regarding his/her candidature for the examination **two weeks** before the commencement of the examination, he/she should at once contact the Commission. Information in this regard can also be obtained from the Reception Counter located in the Commission's Office either in person or over phone Nos. 0175-5014847/49. **In case no communication is received in the Commission's Office from the candidate regarding non-receipt of his/her Admit Card atleast 2 weeks before the examination, he/she himself/herself will be solely responsible for non-receipt of his/her Admit Card. No candidate will ordinarily be allowed to take the examination unless he/she holds a valid Admit Card for the examination. On downloading of Admit Card, check it carefully and bring discrepancies/errors, if any, to the notice of PPSC immediately.** The candidates should note that their admission to the examination will be purely provisional based on the information given by them in the Application Form. This will be subject to verification of all the eligibility conditions by the PPSC. **The mere fact that an Admit Card to the Examination has been issued to a candidate, will not imply that his/her candidature has been finally cleared by the Commission or that entries made by the candidate in his/her application for the Preliminary examination have been accepted by the Commission as true and correct. Candidates may note that the Commission takes up the verification of eligibility conditions of a candidate, with reference to original documents, only after the candidate has qualified for PSCSCCE-2015 (Main) Examination. Unless candidature is formally confirmed by the Commission, it continues to be provisional.**

The decision of the Commission as to the eligibility or otherwise of a candidate for admission to the Examination shall be final.

(ii) In the event of a candidate downloading more than one Admit Card from the Commission's website [in the case of Multiple Registration or otherwise], he/she should use only one of these Admit Card for appearing in the examination and report about the other(s) to the Commission's Office.

(iii) Candidates are informed that as the Preliminary Examination is only a screening test, no marks sheets will be supplied to successful or unsuccessful candidates and no correspondence will be entertained by the Commission, in this regard.

(iv) Candidates must ensure that their email IDs given in their online applications are valid and active.

Important: All communications to the Commission should invariably contain the following particulars.

1. Name and year of the examination.
2. Registration ID (RID)
3. Roll Number (if received)

4. Name of candidate (in full and in block letters)
5. Complete postal address as given in the application.

N.B. I. Communication not containing the above particulars may not be attended to.
N.B. II. Candidates should also note down their RID number for future reference. They may be required to indicate the same in connection with their candidature for the PSCSCCE-2015 (Main) Examination.

13. Adverse action and criminal liability in case of use of any Unfair Means by a Candidate

13.1 A candidate may render himself/herself to adverse action by the Commission and/or liable to face criminal proceedings if declared by the Commission to be guilty of obtaining support for his candidature by:

a) offering illegal gratification to, or

b) applying pressure to, or

c) blackmailing, or threatening to blackmail any person connected with the conduct of the examination, or

d) impersonating; or

e) procuring impersonation by any person; or

f) submitting fabricated document or documents which have been tampered with; or

g) making statements which are incorrect or false or suppressing material information; or resorting to the following means in connection with his candidature for the examination namely:

i) obtaining copy of question paper through illegal means,
ii) finding out the particulars of the persons connected with secret work relating to the Examination,
iii) influencing the examiners or
iv) using unfair means during the examination; or
v) writing obscene matter or drawing obscene sketches on the scripts, or
vi) misbehaving in the examination hall, including tearing of the scripts, provoking fellow examinees to boycott the examination, creating a disorderly scene and the like, or
vii) harassing or doing bodily harm to the staff employed by the Commission for the conduct of the examination; or

viii) Violating any of the instructions issued to candidates along with their admission certificates permitting them to take the examination;

13.2 Attempting to commit or, as the case may be abetting the Commission of all or any of the acts specified in the foregoing clauses, may, in addition to rendering himself liable to criminal prosecution, be liable-

a. to be disqualified by the Commission from the examination for which he is a candidate; or

b. to be debarred either permanently or for a specified period by the Commission, from any examination or selection held by it; and

c. if he is already in service under Government of India, a State Government or a Public Sector Undertaking, to disciplinary action under the relevant rules;

Provided that no penalty under clause (a) or clause (b), as the case may be, shall be imposed, except after-

i) giving the candidate an opportunity of making such representation in writing as he may wish to make in that behalf; and
ii) Taking into consideration the representation, if any submitted by the candidate, within the period allowed to him.

Note: (1) **For any inquiry candidates may contact the Commission's Office on telephone number 0175-5014847, 5014826 or by sending email with subject as "QUERY REGARDING THE POST OF PSCSCCE-2015" to supdt.scrutiny@ppsc.gov.in**

Note: (2) **Candidates are advised in their own interest to apply using Online Application Form much before the closing date and not to wait till the last date to avoid congestion on the web server on account of heavy load on Internet/Website.**

Note: (3) **Candidates are advised to go through the 'General Information for the candidates' and 'Instructions for filling Online Application Form' carefully before filling up Online Application Form. The Commission will not be responsible for any consequence arising out of incorrect filling up of Application Form.**

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APPENDIX-I

SYLLABUS OF PUNJAB STATE CIVIL SERVICES COMBINED COMPETITIVE PRELIMINARY EXAMINATION

Paper –I (General Studies)

1. Everyday Science:

States of matter, structure of atom, versatile nature of carbon. Acids, bases, salts, corrosion in metals, action of soaps.

Life on Earth – evolution, marine & terrestrial life. Human body and life processes, nutrition, disease - its causes & prevention, infectious diseases, lifestyle diseases.

Public health initiatives, mother and child health, immunisation & vaccination, HIV-AIDS, TB, polio etc.

Force-laws of motion & gravitation, Archimedes principle. Energy – kinetic & potential.

Light – reflection & refraction – concepts and applications. Sound – propagation & reflection- concepts and applications. Electric current – concepts and applications.

Computers and telecommunication – concepts and applications.

2. Environmental studies:

Composition and structure of the atmosphere. Solar system – heat balance & temperature.

Atmospheric circulation & weather system, water cycle.

Climate change – fossil fuels, greenhouse gases, renewable energy, clean development mechanism, carbon credits.

Water – oceans, rivers, glaciers, lakes, groundwater etc. Biodiversity & conservation.

Soil – types, crops, food chain etc. Pollution and toxicity etc.

3. Political theory & international order:

Basic concept of freedom, equality, social justice, rights & duties, citizenship, nationalism, secularism etc.

United Nations and its organs/agencies, other international organisations like the World Bank, IMF, WTO, EU, G20, BRICS etc. and their role in the World peace, trade & development.

4. Indian polity:

Basic features, provisions, schedules of the Indian Constitution, key amendments.

Panchayati Raj. Elections – People's Representation Act, electoral reforms. Rise of regionalism and coalition politics.

Armed challenges to the Indian state since independence.

5. History of India:

The Indus valley civilisation.

The Aryan and the Vedic age. Jainism and

Buddhism.

The Maurya Gupta periods.

Advent of Islam and Sultanate period (political, social & cultural). The Bhakti Movement.

The Mughals (political, social & cultural till Aurangzeb).

The coming of the European Powers and the advent of the British rule.

The Mutiny of 1857.

The British rule and the Indian National Movement (1857-1947)

World History:

The Renaissance and the Industrial Revolution in Europe. The American

Revolution 1776.

The French Revolution 1789.

The Russian Revolution 1917.

World Wars I & II.

6. Indian Economy:

Indian economic development (1950-1991) – key economic policies, public sector dominance, bank nationalisation etc.

Five year plans – key goals and main achievements.

Liberalisation, privatisation and globalisation era since 1991 – key policies, decisions and results.

Performance of Indian economy since 1991 – Growth, fiscal & revenue deficits, trade, commerce & balance of payments, inflation, growth of service sector.

Key challenges and responses – agriculture and food security, industrialisation, poverty alleviation & employment, rural & urban infrastructure, social sector – health, education etc.

7. Geography:

Population – distribution, density, growth and comparison. Migration – types,

causes and consequences.

Human development. Human settlements. Land resources

and agriculture.

Water resources.

Mineral and energy resources. Manufacturing

industries.

Planning and sustainable development in India. Transport and

communication.

International trade.

Geographical perspective on selected issues and problems.

8. **Current events of national and international importance.**

9. **Punjab**

a) Geography:

Geographical and agro-climatic regions, rivers, water resources, sharing of waters, demographics, human development indices

b) People, Society and Culture:

Major personalities in history of Punjab, religious movements, major religions & spiritual personalities, Punjabi literature, folklore, performing arts, fine arts and crafts

c) History:

Sufis, saints and gurus, Lodhis and Mughals, Sikh rulers, the British period, nationalist movement in Punjab, Punjab in independent India.

d) Economy:

Agriculture, animal husbandry, industrial & service sectors, major occupations, development & economic growth, public finance (including central-state fiscal issues), public sector institutions, cooperatives etc.

Paper –II (Civil Services Aptitude Test)

1. Reading comprehension; Punjabi and English language comprehension, antonyms and synonyms, grammar and sentence formation.
2. Interpersonal skills including communication skills
3. Logical reasoning, analytical and mental ability
4. Basic numerical skills; numbers, magnitudes, percentages, numerical relation appreciation
5. Data analysis; Graphic presentations, charts, tables, spreadsheets.

Note: The topics listed in the syllabus are only indicative for the general guidance of the candidates and cannot be deemed as exhaustive list.

APPENDIX-II

SYLLABUS OF PUNJAB STATE CIVIL SERVICES COMBINED COMPETITIVE MAIN EXAMINATION

ENGLISH

SECTION-A

1.	Comprehension (Unseen Passage)— An unseen passage followed by Questions to be answered	10 Marks
2.	Precis writing— Passage to be summarized to 1/3rd	10 Marks
3.	Letter writing—(200 words)	10marks
4.	Essay writing (Any general topic 300 words)	10 Marks
5.	Translation	10 Marks

SECTION-B

6.	Grammar	50 Marks

ESSAY

(150 Marks)

Candidates will be required to write three short essays in English or Punjabi on specified topics. The choice of subjects will be given. They will be expected to keep closely to the subject of the essay to arrange their ideas in an orderly fashion, and to write concisely. Credit will be given for effective and exact expression.

ਪੰਜਾਬੀ

ਭਾਗ–ਓ

		ਕੁੱਲ ਅੰਕ –100
1	ਅਣਡਿੱਠਾ ਪੈਰ੍ਹਾ (ਪੈਰ੍ਹੇ ਨੂੰ ਪੜ੍ਹ ਕੇ ਪ੍ਰਸ਼ਨਾਂ ਦੇ ਉਤਰ ਦਿਓ)	10
2	ਸੰਖੇਪ ਰਚਨਾ (ਪੈਰੇ ਦਾ ਢੁੱਕਵਾਂ ਸਿਰਲੇਖ ਦਿੰਦੇ ਹੋਏ ਇੱਕ ਤਿਹਾਈ ਸ਼ਬਦਾਂ ਵਿੱਚ ਸੰਖੇਪ ਰਚਨਾ)	10
3	ਅਰਜ਼ੀ ਜਾਂ ਪੱਤਰ 200 ਸ਼ਬਦਾਂ ਵਿੱਚ	10
4	ਲੇਖ ਰਚਨਾ (400 ਸ਼ਬਦਾਂ ਵਿੱਚ)	10
5	ਅਨੁਵਾਦ	10
	ਭਾਗ–ਅ	
6	ਵਿਆਕਰਣ	50

GENERAL STUDIES-I

HISTORY, GEOGRAPHY AND SOCIETY

Section- 1: HISTORY

1.1 History of the world : Events from 18th century; industrial revolution, world wars, redrawal of national boundaries, colonization, decolonization, political philosophies like Communism, Capitalism, Socialism etc. -their forms and effect on society.

1.2 Indian culture- Salient aspects of Art Forms, Literature and Architecture from ancient to modern times.

1.3 Modern Indian history from the middle of the eighteenth century until the present- significant events, personalities and issues.

1.4 Socio-religious reform movements with special reference to Punjab.

1.5 The Freedom Struggle - its various stages and important contributors /contributions from different parts of the country with special reference to Punjab.

1.6 Post-independence consolidation and reorganization within the country.

1.7 History of Punjab:

1.7. 1 Ranjit Singh's rise to power, civil and military administration and relations with the British

1.7. 2 Annexation of Punjab with special reference to the causes and consequences of the Anglo-Sikh wars.

Section-2: GEOGRAPHY

2.1 Physical Geography: Salient features of world's physical geography. Distribution of key natural resources across the world (including South Asia and the Indian subcontinent); factors responsible for the location of primary, secondary, and tertiary sector industries in various parts of the world (including India)

2.2 Important Geophysical phenomena such as earthquakes, Tsunami, Volcanic activity, cyclone etc., geographical features and their location-changes in critical geographical features (including water-bodies and ice-caps) and in flora and fauna and the effects of such changes.

2.3 Geography of Punjab:

2.3. 1 Physiographic details of Punjab; Geomorphic features of Punjab, Punjab's strategic location with reference to International Border;

2.3. 2 Crops of Punjab; Modern concepts of Farming; Problems faced by agriculturists/ Issues in Agriculture: Depletion of ground water, etc;

Section-3: SOCIETY

3.1 Salient features of Indian Society, Diversity of India.

3.2 Role of women and women's organization, population and associated issues, poverty and developmental issues, urbanization, their problems and their remedies

3.3 Effects of globalization on Indian society

3.4 Social empowerment, communalism, regionalism & secularism

3.5 Ethics and Society: Essence, determinants and consequences of Ethics in human actions; dimensions of ethics; ethics in private and public relationships.

3. 6 Human Values – Role of family, society and educational institutions in inculcating values; lessons from the lives and teachings of great leaders and reformers- Gautam Buddha, Mahavira, Kabir, Guru Nanak; Swami Vivekananda, Jyotibha Phule, Ishwar Chandra Vidya Sagar and Mahatma Gandhi.

3.7 Vulnerable sections of the population - Welfare schemes by the Centre and State of Punjab and their performance; Mechanisms, laws, institutions and Bodies constituted for their protection and betterment.

3.8 Issues relating to development and management of Social Sector- Health, Education, Human Resources; Issues relating to Poverty and Malnutrition.

GENERAL STUDIES-II

INDIAN CONSTITUTION& POLITY, GOVERNANCE AND INTERNATIONAL RELATIONS

Section-1: INDIAN CONSTITUTION & POLITY

1.1 Indian Constitution- historical underpinnings, evolution, features, amendments, significant provisions and basic structure.

1.2 Functions and responsibilities of Union and the States, issues and challenges pertaining to the federal structure, devolution of powers and finances up to local levels and challenges therein.

1.3 Separation of powers between various organs; Dispute redressal mechanisms and institutions.

1.4 Comparison of the Indian constitutional scheme with that of other countries

1.5 Parliament and State Legislatures - structure, functioning, conduct of business, powers & privileges and issues arising out of these.

1.6 Structure, organization and functioning of the Executive and the Judiciary; Ministries and Departments of the Government; pressure groups and formal/informal associations and their role in the Polity.

1.7 Salient features of the Representation of People's Act.

1.8 Appointment to various Constitutional posts; Powers, functions and responsibilities of various Constitutional Bodies

1.9 District Administration - Evolution of District Administration; Panchayati Raj Institutions and Urban Local Bodies.

Section-2 GOVERNANCE:

2.1 Statutory, regulatory and various quasi-judicial bodies

2.2 Government policies and interventions for development in various sectors and issues arising out of their design and implementation; Development processes and the development organizations- the role of NGOs, SHGs, donors, charities, institutional and other stakeholders

2.3 Important aspects of governance, transparency and accountability, e-governance- applications, models, successes, limitations and potential; citizens charters, transparency & accountability and institutional and other measures; Role of civil services in a democracy; Changing trends in Governance

2.4 Values and Ethics in Governance- Ethical concerns and dilemmas in government and private institutions; laws, rules, regulations and conscience as sources of ethical guidance; accountability and ethical governance; strengthening of ethical and moral values in governance; ethical issues in international relations and funding.

2.5 Probity in Governance: Concept of Governance; Philosophical basis of

governance and probity; corporate governance; Information sharing and transparency in government, Right to Information, Codes of Ethics, Codes of Conduct, Citizen's Charters, Work culture, Quality of service delivery, Utilization of public funds, challenges of corruption.

Section-3: INTERNATIONAL RELATIONS

3.1 India and its neighbourhood- relations;

3.2 Bilateral, regional and global groupings and agreements involving India and/or affecting India's interests;

3.3 Effect of policies and politics of developed and developing countries on India's interests, Indian Diaspora

3.4 Important International institutions, agencies and fora- their structure and mandate.

Note: The candidates are expected to be aware about the current developments related to the topics mentioned above.

GENERAL STUDIES-III

ECONOMY, STATISTICS AND SECURITY ISSUES

Section-1: Indian Economy

1.1 Issues relating to planning, mobilization of resources, growth, development and employment; sustainable development; Inclusive growth and issues arising from it; Government Budgeting;

1.2 Major crops, cropping patterns in various parts of the country, different types of irrigation and irrigation systems; storage, transport and marketing of agricultural produce- issues and related constraints; e-technology in the aid of farmers; Issues related to direct and indirect farm subsidies and minimum support prices; Technology missions; economics of animal rearing.

1.3 Public Distribution System- objectives, functioning, limitations, revamping; issues of buffer stocks and food security;

1.4 Food processing and related industries in India- scope and significance, location, upstream and downstream requirements, supply chain management

1.5 Land reforms in India; Effects of liberalization on the economy, changes in industrial policy and their effects on industrial growth.

1.6 Infrastructure- Energy, Ports, Roads, Airports, Railways etc; Investment models

1.7 Human Resource Development:

1.7.1 Importance of Human capital in economic development

1.7.2 Nature, types and problems of unemployment in India, Trends of Employment in India, Skill development and demographic dividend

1.8 Punjab Economy: Planning- various aspects of developmental planning; Industry; Infrastructure.

Section-2: Statistical analysis, graphs and diagrams

This part will test the candidate's ability to draw conclusions from information presented in statistical, graphical or diagrammatical form and to interpret the same.

Section-3: Issues related to Security

3.1 Linkages between development and spread of extremism;

3.2 Role of external, State and non-State actors in creating challenges to internal security; Challenges to internal security through communication networks; role of media and social networking sites in internal security challenges,

3.3 Basics of cyber security; money-laundering and its prevention;

3.4 Security challenges and their management in border areas; linkages of organized crime with terrorism.

3.5 Various Security forces and agencies and their mandate

Note: The candidates are expected to be aware about the current developments related to the topics mentioned above.

GENERAL STUDIES-IV

SCIENCE & TECHNOLOGY, ENVIRONMENT, PROBLEM SOLVING & DECISION MAKING

Section-1 : Science and Technology

1.1 Science and Technology

1.1.1 Developments and applications of science and technology and their effects in everyday life

1.1.2 Achievements of Indians in science & technology; indigenization of technology and developing new technology.

1.1.3 Recent developments in the fields of IT, Space, Computers, robotics, nano-technology, etc.

1.1.4 Issues relating to intellectual property rights.

1.2 Modern Trends in Life Sciences

1.2.1 Progress of Agricultural Science and its impact– Introduction to Biotechnology and its applications; Veterinary and Animal Sciences-latest developments.

1.2.2 Introduction to and applications of Genetic Engineering & Stem Cell Research

1.2.3 Human Diseases and Microbial infections; Common infections and preventive measures; preventive measures during out breaks; Immunity and vaccination

Section-2: Environment

2.1 Conservation, environmental pollution and degradation, Issues related to Climate change; environmental impact assessment

2.2 Water management- Issues in India; Present scenario, Methods and importance of water conservation

2.3 Definition, nature, types and classification of disasters

2.4 Natural Hazards: Floods, earthquakes, tsunamis, landslides, etc., Risk reduction and mitigation measures

Section-3: Situations in Civil Service -Problem Solving and Decision Making

3.1 Tackling situations of Natural disasters/ Major Accidents/ Law and order, Controlling riots, Handling public protests and dharnas, Land Acquisition and Rehabilitation, Designing Projects,

Implementation of National Flagship Schemes/ Programmes, Public Private Partnership in effective service delivery, Managing and financing Municipal services e.g. Solid waste management, Conservation of natural resources- water, forests, etc, Pollution control, Reviving a loss making PSU, Planning and target achievement, Gender sensitization and women empowerment, Empowerment of vulnerable sections of the society, Improving Education and Enhancing Skill development, Urban settlement-Slums and Housing issues, Managing Issues related to Urban/ Rural drinking water supply and sanitation, etc.

Note: A duly structured situation will be presented to the candidates and they will be asked to analyze and suggest their own solution to the problem arising out of situation.

DEFINITIONS AND EXPLANATIONS

1 BACKWARD CLASSES (PUNJAB)

i) The candidates desiring to be considered for the Backward Classes category are required to submit a certificate as per Punjab Government letter No.1/41/93.RCI/459 dated 17/1/1994, No. 1/41/93RC-1/1597, dated 17-8-2005 and No.1/41/93 RCI/209, dated 24.2.2009 and No.1/41/93 RCI/609 dated 24.10.2013 in the prescribed performa.

ii) The BC Certificate in proforma other than the prescribed proforma will not be accepted. The candidates belonging to Backward Classes are required to attach a declaration along with Backward Class certificate that no change occurred in their status and they do not fall in the creamy-layer as per Govt. letter No. 10/9/2009-RCI/62 Dated 08/1/2010.

iii) The Competent Authorities to issue the necessary certificate are:

a) Deputy Commissioner

b) Additional Deputy Commissioner

c) Sub-Divisional Magistrate

d) Executive Magistrate (PCS Officers only)

e) Tehsildar

2 SON/DAUGHTER/GRAND SON/GRAND DAUGHTER OF FREEDOM FIGHTERS (PUNJAB)

i) Candidates claiming to be son/grandson/daughter/granddaughter of Freedom Fighters are required to submit a certificate issued by the competent authority (i.e., Deputy Commissioner of the district concerned) as per Punjab Government Instructions No.9 (13) 3P-II-84/5822 dated 4/4/1985, No.7(135)-8P-II-83/10120,dated 19.6.91 and No.4-13-8 P-11-97/10112 dated 22/8/1997.

ii) Only those Freedom Fighters and their son/daughter/grand-son/grand-daughter are eligible for consideration for reservation under this category who:

a) belong to the State of Punjab; and

b) have either been granted a Freedom Fighter pension by the Punjab Government or have been awarded Tamra Patra by the Government of India; or

c) are otherwise eligible for the grant of Freedom Fighter pension and Tamra Patra but for any reason whatsoever did not apply for Freedom Fighter pension and Tamra Patra but can obtain Freedom Fighter/ son/daughter/grand-son/grand-daughter of Freedom Fighter certificate from the General Administration (Political wing) of the Punjab Government.

3 EX-SERVICEMEN (PUNJAB)

(i) "Ex-serviceman" means a person who has served in any rank, whether as a combatant or a non-combatant, in the Naval, Military and Air Forces of the Union of India (here-in-after referred to as the Armed forces of the Union of India), and who has:

retired or released from such service at his or her own request after earning his or her pension; or

been released from such service on medical grounds attributable to military service or circumstances beyond his control and awarded medical or other disability pension; or

been released otherwise than on his own request from such service as a result of reduction in establishment; or

been released from such service after completing the specific period of engagement otherwise than at his own request or by way of dismissal or discharge on account of misconduct or inefficiency and has been given a gratuity;

ii) "but does not include a person who has served in the Defence Security Corps, the General Reserve Engineering Force, the Lok Sahayak Sena and the Para Military Forces, but includes personnel of the Lok Sahayak Sena of the following categories namely:

a) Pension holders for continuous embodied service
b) Persons with disability attributable to military service; and
c) Gallantry award winners

iii) Ex-servicemen should be of Punjab domicile and they should submit a Punjab Resident Certificate from the competent authority. Failing so would result in cancellation of their candidature.

iv) The persons serving in the Armed Forces of the Union, who on retirement from service would come under the category of "Ex-servicemen", may be permitted to apply for re-employment one year before the completion of specified terms of engagement and avail themselves of all concessions available to Ex-servicemen but shall not be permitted to leave the uniform until they complete the specified terms of engagement in the Armed Forces of the Union.

4 SPORTS PERSON (PUNJAB)

A candidate can claim reservation under the Sports Person category only if:

i) He/ She belongs to State of Punjab; and

a) He/ She has won National Championship in team or individual events while representing the State of Punjab in such sports events as have been conducted by such respective National Federations as are affiliated to the Indian Olympic Association ; or

b) He/ She has won National Championship in team or individual events which are organized by the Indian Olympic Association; or

c) He/ She has won first, second or third position in team or individual events and/or he has won Gold or Silver or Bronze Medal, at International Sports meets, conducted by International Federations affiliated to the International Olympic Committee or by the International Olympic Committee itself.

(ii) If candidate belongs to Sports Person, Punjab Category, an attested copy of Gradation Certificate strictly in accordance with the Punjab Sportsman Rules, 1988 issued by the competent authority should be attached with the application form.

(iii) Director Sports, Punjab is the competent authority to issue Sports Gradation Certificate and any other Sports Certificate issued by any other authority will not be accepted a valid Certificate for claim of reservation under the Sports Person, Punjab Category.

(iv) Applicants claiming reservation under Sports Person, Punjab Category must submit Punjab Resident Certificate from the competent authority. Failing so would result in cancellation of their candidature.

5 SCHEDULED CASTE (PUNJAB)/SCHEDULED TRIBES

The competent authorities for issuing Scheduled Castes/Scheduled Tribes certificates are:

i) District Magistrate/Additional District Magistrate/ Collector/Deputy Commissioner/ Additional Deputy Commissioner/ Deputy Collector/ Ist Class Stipendiary Magistrate/ City Magistrate/ Sub Divisional Magistrate/ Taluka Magistrate/ Executive Magistrate/Extra Assistant Commissioner (Not below the rank of Ist Class Stipendiary Magistrate);

ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/ Presidency Magistrate;

iii) Revenue Officer not below the rank of Tehsildar;

a) Sub Divisional Officer (C) of the area where the candidate and or his family formally resides;

b) Administrator/Secretary to Administrator/Development Officer Lakshdeep Islands;

c) As per para-3 of Punjab Govt. Instructions No. 1/8/2007-RC-1/815, dated 10th July, 2008, Head of Department or Head of Offices are competent to issue Scheduled Castes Certificates to those applicants whose parents are serving or residing in Chandigarh/ Mohali on the basis of their parents service record.

6 LINEAL DESCENDENT OF EX-SERVICEMEN (PUNJAB)

i) Where an Ex-serviceman is not available for recruitment against a reserved category, such a vacancy shall be reserved to be filled in by recruitment of either the wife or one descendent child of an Ex-serviceman.

ii) As per Punjab Government notification No.GSR9/Const./ Art309, 234 and 318/Amd(5)/2003 dated 06/11/2002 and letter No. 1/28/92-3ET/2805 dated 14/05/2--3

iii) "Lineal Descendent" means sons/daughters (married/un-married/widowed legally divorced) of the re-employed/ unemployed Ex-Serviceman.

iv) "Wife" shall include the widow of an Ex-serviceman, provided she has not re-married up to the date of the issue of the appointment letter."

v) In any case, including the case where the Ex-Serviceman has died, his sons/daughters shall be treated as "Lineal descendent" only if a certificate to this effect has been issued by the authority appointed by the Government.

7 WIDOWS AND CERTAIN OTHER CATEGORIES OF WOMEN

The definitions as per Government Instructions issued vide letter No. 1/50/83-5PP(1368)/3454 dated 23-4-84 as amended from time to time the widows and certain other categories of women for reservation in employment is as under:

i) Widows;

ii) Women who are legally separated from their husbands or have been divorced;

iii) Women whose husbands have been ordered by Civil or Criminal Courts to pay maintenance to them;

iv) Women whose husbands have remarried; and

v) Wives of serving military personnel or those who are disabled while in military service.

8 PHYSICALLY HANDICAPPED (PUNJAB)

The definitions as per Government Instructions issued vide letter No. 10/26/95/5-SS/1252, dated 2-5-97 of the handicapped for purposes of reservation in employment is as under:

THE BLIND :

The blind are those who suffer from either of the following conditions: -

Total absence of sight.

Visual acuity not exceeding 6/60 or 20/200 (Snellen) in the better eye with correcting lenses.

Limitation of the field of vision subtending an angle of 20 degrees or worse.

THE DEAF:

The deaf are those in whom the sense of hearing is non-functional for ordinary purposes of life. They do not hear, understand sounds at all events with amplified speech. The cases included in this category will be those having hearing loss more than 60 decibels in the better ear (profound impairment) in the conversational range of frequencies.

ORTHOPAEDICALLY HANDICAPPED

The orthopedically handicapped are those who have a physical defect or deformity not less than 40 % which causes an interference with the normal functioning of the bones.

Competent authorities to issue such certificate as under:-

(i) Principal Medical Officer

(ii) Chief Medical Officer

(iii) Civil Surgeon

(iv) Class-I Medical Officer of any Government Medical Institution

This certificate should be issued by the authorities of the concerned District or place of which the candidate is permanent resident.

Extra time (20 Minutes per hour) and Scribe is allowed to the following candidates who apply under the category of "Physical Handicapped, Punjab."

1. Blind/Partially blind candidates as per the instructions cited above in para no. 8.

2. Candidates with Locomotors Disability and Cerebral Palsy where dominant (writing) extremity is affected to the extent of slowing the performance of function (minimum of 40% impairment).